## **RENEWING BORROWED TITLES**

If your book doesn't have any holds on it, you will be permitted to renew it. The renewal option becomes available three days prior to the end of the loan period.

- 1. Go to your SHELF (the word SHELF will be visible in the bottom right corner of your app).
- 2. Tap the words MANAGE LOAN next to the title you wish to renew.
- 3. Choose RENEW LOAN and then RENEW and you are done.

# FURTHER HELP

If you have questions or need to troubleshoot using the Libby app:

1. In the app tap on the Libby icon screen.



at the top right corner of the

2. A menu of options will come up. Underneath the heading of HELP & SUPPORT there will be options like: LEARN LIBBY (for helpful how-to videos) and GET SOME HELP (that will take you to the help site or allow you to contact the Libby Support Team).

If you are still experiencing troubles you can:

- Email **questions@siouxcitylibrary.org** for help from Sioux City Public Library staff or...
- Call 712-255-2933 ext. 2221 or email questions@siouxcitylibrary.org to set up a one-on-one consultation with a librarian at the Aalfs Downtown Library.

# Library eBooks for Mobile Devices



Brought to You by:

Sioux City Public Library

529 Pierce Street

Sioux City, IA 51101

712-255-2933

www.siouxcitylibrary.org



#### WHAT IS LIBBY BY OVERDRIVE?

Libby is a free app from a company called Overdrive that allows you access to over 67,000 ebooks and 13,000 audiobooks with your full-access Sioux City Public Library card. Ebooks and audiobooks can be downloaded or streamed on your internet-connected mobile device.

#### GETTING STARTED

- 1. Download the free Libby by Overdrive app from your app store.
- 2. Open the app and answer YES to the question: Do you have a library card?
- 3. On the next page tap the option "I'll Search For a Library" and type in Sioux City.
- Choose this option that will appear below the search box: Bridges – Sioux City Public Library 529 Pierce St, Sioux City, Iowa, USA
- 5. It will then ask you "Where do you use your library card?" and you will choose Sioux City Public Library.
- You will then be prompted to type in your library card number. Type in the entire number beneath the barcode without any spaces. Then you will be asked for your PIN, which is the month and day of the card holder's birthdate – MMDD.
- 7. It will then show you your library card information and you can tap NEXT.

## BROWSING, SEARCHING, AND PLACING HOLDS

To Browse: Tap the word LIBRARY in the bottom left corner of the app. You can then scroll down to view the featured collections or tap the word EXPLORE to view even more titles.

To Search: You can tap the magnifying glass icon Q at the top right of the app screen. You can then type in an author name, title, subject, or a combination.

<u>BE SURE TO PAY ATTENTION TO FORMAT TYPE</u>: Audiobooks have an icon on the book cover:

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To Place a Hold: eBooks are the same as print library books - only one user at a time may borrow a copy (per publisher's licensing). If the title you wish to check out says WAIT LIST in white at the top of the book cover, you will have to place a hold on it. You can do that by tapping the words PLACE A HOLD beneath the book cover.

#### BORROWING AND DOWNLOADING

- If the title you want to borrow says AVAILABLE in blue at the top of the book cover, you can borrow it right away by tapping the word BORROW that appears beneath the book cover. You may borrow up to 5 books at a time.
- Then select your borrowing period (how long you will be allowed to have the book for) – either 7 or 14 days and then tap the blue BORROW button. Your title will automatically begin downloading.
- 3. You may continue browsing by tapping the words KEEP BROWSING or tap the words OPEN BOOK to begin reading.

#### RETURNING BORROWED TITLES EARLY

Titles will return automatically at the end of your loan period. However, you have the option to return them early when finished so it can go on to the next person in line sooner.

- 1. Go to your SHELF (the word SHELF will be visible in the bottom right corner of your app).
- 2. Tap the words MANAGE LOAN next to the title you wish to return.
- 3. Choose RETURN EARLY and then RETURN and you are done.